



# Faculty of Public Health

of the Royal Colleges of Physicians of the United Kingdom

Working to improve the public's health

## REVALIDATION WORKING GROUP

Notes of the meeting held on 5 September 2008 at 4 St Andrews Place, London, NW1.

**PRESENT:** Dr Steve George (Vice President)  
Mr Paul Scourfield (Chief Executive)  
Ms Laura Webb (Head of Professional Affairs)  
Ms Elin Sandberg (Senior Administrator, PH Workforce)  
Ms Rosy Emodi (Business Manager)  
Dr Rob Cooper (Part B Chair) (by telephone)

**APOLOGIES:** Dr Ann Mackie (CPD Director)  
Dr Sarah Meredith (CPD Co-ordinator, London)

### 1.0 WELCOME

Dr Steve George welcomed all members to the third meeting of the Working Group.

### 2.0 APOLOGIES

Apologies were received from Dr Mackie and Dr Meredith.

### 3.0 MINUTES

The minutes of the previous meeting were agreed with one amendment. It was noted that Rob Cooper is the Part B Chair, and not the Part A Chair, as stated in the minutes.

### 4.0 MATTERS ARISING FROM THE MINUTES

Dr Cooper asked for an updated on the status of the bid for funding submitted to the AMRC. Paul Scourfield confirmed that the ARMC has decided not to allocate any funds based on initial College/Faculty bids submitted in November 2007. However, £4k has been received to finance a membership survey and communications strategy. In addition, the AMRC identified a widespread need and desire for support for the development of CPD infrastructure and processes. Therefore, up £50k has set aside for each College/Faculty to bid against for this purpose.

#### Action:

1. *(DN- we need to identify what we are actually going to bid for)*

## **5.0 UPDATE ON PROGRESS IN AMRC REVALIDATION IMPLEMENTATION GROUP**

Five working groups have been formed by the RDG:

1. CPD Working Group (formerly DoCPED)
2. E-Portfolio Working Group
3. MSF Working Group
4. Non-clinical Working Group
5. Remediation Working Group

Dr Steve George is the chair of the Non-Clinical Working Group and will attend the next MSF Working Group meeting. Elin Sandberg is a member of the E-Portfolio Working Group.

The ARDG has requested that all Colleges/Faculties update their websites with current revalidation information for their respective memberships. These are now linked to the AMRC webpage on revalidation.

### **Action:**

1. **FPH website to be checked and amended with up to date data, including consultation when available.**
2. **Link to updated website to be sent to Kirstyn Shaw at the ARDG.**

### **Update:**

1. **Website updated with FPH membership survey on revalidation.**
2. **Link sent to Kirstyn Shaw.**

## **6.0 RESPONSIBLE OFFICER CONSULTATION**

## **7.0 FPH MEMBERSHIP SURVEY ON REVALIDATION**

## **8.0 ANY OTHER BUSINESS**

The next meeting will be in January 2009. Dates will be circulated in the next few weeks. It was agreed that email communication would be used in the short term and that Steve George/Elin Sandberg would circulate all relevant documents to the RWG.