



Faculty of Public Health

of the Royal Colleges of Physicians of the United Kingdom

Working to improve the public's health

22 December 2014 **E-Portfolio update for dissemination**

Thank you to Registrars for providing feedback and the e-portfolio champions for assisting with managing the feedback process on the recent migration of data to the new portfolio.

For the majority of Registrars, the data migration was successful and no concerns were reported. However, it is also clear that there are some anomalies with the data migration. Having considered the anomalies identified by Registrars, we have, in consultation with the IT Company, planned a way forward in dealing with them and continuing the development of the portfolio.

Firstly, there will be a smaller scale remigration of some data which will take place in the second week of January. This will address some learning outcomes migration anomalies, for example LO 3.4 and 3.5 being signed off in Phase 3 when they have been done in Phase 2 only. No action from Registrars is required for this.

Secondly, some issues are fixable only on an individual basis. For example, instances where documents contained within evidence are not opening correctly. This has been caused by a issue inherent in the previous IT database which caused some file extensions to become compromised. Unfortunately, this can only be resolved on an individual basis by downloading the file, fixing the extension and then re-uploading it.

Finally, in cases where issues are not related to learning outcomes or incorrect extensions, these will need to be fixed on an individual basis by FPH, following training by the IT provider. In order not to delay further e-portfolio development and the implementation of the additional functionality for ARCPs and Educational Supervisors, we propose to undertake these fixes once the system has gone completely live.

In consultation with the IT provider, we have agreed to aim for a 'go live' date around the middle of January 2015, roughly ten days after the conclusion of the small scale remigration of data. In the meantime, you are advised to take screen shots of the old portfolio before it closes down on 8 January 2015 as a record and keep track of any anomalies in your new portfolio accounts.

This communication will also be distributed to Training Programme Directors who have agreed to cascade any updates to Educational and Academic supervisors.

Finally, thank you for your patience while the e-portfolio has been unavailable and the new system developed. We are very aware of the inconvenience this has caused to both trainees and trainers.

Kind regards,
FPH Education & Training Team