Registrar's guidance to transitioning to the 2015 curriculum

How do I get access to the new ePortfolio (with the 2015 curriculum Learning Outcomes)?

There isn't a "new" ePortfolio to access. Instead we simply update your current account with the 2015 learning outcomes. Either contact your local ePortfolio Champion or email educ@fph.org.uk to request that your account is updated.

How do I transition my progress to the new ePortfolio (with the 2015 curriculum Learning Outcomes)?

You will need to be on the new 2015 curriculum ePortfolio, complete the transition progress log and have this signed off by your Educational Supervisor. The process is described in the "How to upload Transition Progress Log for sign off" section of this document

When will my ePortfolio account be updated to reflect the information in my transition progress log?

Unfortunately due to the complexity of the data involved it has not been possible to find a sufficient and reliable IT solution to this process. Instead Registrars will need to use the transition progress log as evidence of their progress.

I have been using a paper based system to sign off Learning outcomes. Can I still do this instead of transitioning to the new ePortfolio?

1.   For Registrars who will CCT before the 31st August 2018 there is the option to continue to use paper record of training if preferred otherwise. If a Registrar is finishing training after this date it is expected that they are to use the system unless agreed with the local Training Programme Director.

2.   For Registrars approaching an ARCP in the next 12 months there is an option to have a hybrid approach (for example use of paper based record for the year from last ARCP and preceding the access to e portfolio and use of ePortfolio subsequent to access to e portfolio to next upcoming ARCP (all registrars should have access by May 2017)).

3.   After their next ARCP registrars should aim to use the e portfolio to record training.

All preferences should be discussed and agreed with your local TPD.

Will my evidence and activity summary sheets still be there when I am switched to the 2015 curriculum?

Yes. Evidence and activity summary sheets will be accessible in the "My Portfolio" section of your account. The only items you won't be able to see are the ARCP connected to the 2010 Curriculum Learning Outcomes.

I am completing training before August 31 2017. Do I have to transition to the ePortfolio with 2015 Learning Outcomes?

No. You will remain on the 2010 curriculum until the end of training and won't need to transfer.

How to upload Transition Progress Log for sign off

You will need to be on the 2015 Learning Outcomes ePortfolio to complete this process

1. Upload your Transition Progress Log to the ePortfolio as evidence called "Transition Progress Log".

2. Create an Activity Summary sheet with the title "Transition 2017"

ePortfolio

You are logged in as
Registrar

My Portfolio
- Activities
- Evidence
- My Profile

Learning Outcomes
- View All
- View Outstanding
- View Submitted
- View Achieved

ARCPs
- View Pending ARCP
- View All ARCPs
- Create new ARCP

Activity Item

Save and Close | Save and link to Evidence/LO | Go back to Activity Dashboard

Activity Supervisor: Promeeta Chandra *
Activity Type: Activity summary sheet
Activity Name: Transition2017 *

Activity Summary Section
Results: Transition2017

Training Location: Transition2017

Activity completed: 09/02/2017
Personal Reflection: Transition2017

3. "Save and link to Evidence/LO" with Transition Progress Log as evidence.

ePortfolio

You are logged in as
Registrar

My Portfolio
- Activities
- Evidence
- My Profile

Learning Outcomes
- View All
- View Outstanding
- View Submitted
- View Achieved

ARCPs
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Activity Relations Page

Transition2017

Associated Evidence

Show 10 entries

Evidence Name	Type
Transition Progress Log.xlsm	File

Showing 1 to 1 of 1 entries

Link existing Evidence

Associated Learning Outcome

Filter by phase   - All phases -

Expand all   Collapse all

+ KA1:Use of public health intelligence to survey and assess a population's health and wellbeing
+ KA2:Assessing the evidence of effectiveness
+ KA3:Policy and strategy development and implementation
+ KA4:Strategic leadership and collaborative working for health
+ KA5:Health Improvement, Determinants of Health, and Health Communication
+ KA6:Health Protection
+ KA7:Health and Care Public Health
+ KA8:Academic public health
+ KA9:Professional personal and ethical development
+ KA10:Integration and Application of Competences for Consultant Practice

4. Then associate all the listed Learning Outcomes on the Training Progress Log to this Activity summary sheet.

5. You will then tick each Key Area and enter in the free text field for the Learning Outcomes either "Minimal", "Partial" or "Achieved".

6. You will then submit this Activity Summary Sheet to your Educational Supervisor.
7. Educational Supervisor will check these Learning Outcomes against the spreadsheet and (if happy) approves the Activity Summary Sheet as an accurate record of Learning Outcomes achieved.

If you have created multiple transition sheets then you will only need to upload 1 sheet, the most up to date version.

If you have any further questions regarding this process please contact: educ@fph.org.uk