



Faculty of Public Health

Of the Royal Colleges of Physicians of the United Kingdom

Working to improve the public's health

FPH STANDARDS FOR SUPERVISORS

Training programme directors

The training programme director (TPD) is appointed by a Dean and has a key role in managing the specialty training programme across a geographical area. The fundamental role is that of co-ordinator and communicator between registrars, the Postgraduate Deans, the local Public Health Specialty School and the Faculty of Public Health (FPH) and liaison with educational supervisors to agree suitable supervision, placements and experiences that will benefit the registrar's individual learning needs.

The key roles and responsibilities of a TPD include:

- Administration and management of the training programme(s) on behalf of the Postgraduate Dean.
- Participation in the recruitment and appointment process.
- An initial assessment of the registrar's learning needs and the most appropriate placements for each registrar at the start of and throughout training.
- Induction into public health training in general
- Overseeing the delivery of the training.
- Assisting in the appointment, training and updating of educational supervisors
- Monitoring and inspection of training placements
- Ensuring the quality of training locations
- Co-ordination of the ARCP process

Educational Supervisors

A trainer who is appointed and appropriately trained to be responsible for the overall supervision, management and assessment of a specified registrar's educational progress during a training placement or series of placements. They are responsible for assessing and confirming acquisition of learning outcomes and competences. The educational supervisor is responsible, together with the Training Programme Director, for the registrar's educational agreement, educational objectives, remediation measures and producing reports for annual reviews.

Educational supervisors will:

- Be committed to actively providing high quality training and timely supervision.
- Ensure that there are suitable local induction arrangements in place for each registrar starting in a new organisation
- Process documentation for ARCPs in a timely manner
- Conduct appraisals for registrars

Background requirements for an educational supervisor

- On a relevant Specialist Register
- Be a consultant or senior professional working in an area relevant to public health.
- Meets the requirements of the local deanery training programme.
- Has attended a core supervisor development module.
- Keeps up to date around the curriculum and assessment systems
- Participates in FPH CPD or equivalent scheme

Project Supervisors

The day to day work of a registrar and /or specific projects may be supervised by a project supervisor who may be a consultant or another senior professional with knowledge of public health. This allows registrars to work in organisations outside the NHS such as local authorities or Government Departments.

Project Supervisors will:

- Be committed to providing high quality training
- Be a consultant or senior professional working in an area relevant to public health
- Work closely with the educational supervisor to provide suitable induction arrangements for registrars and to receive information on the registrar's learning needs at the start of each attachment and pass information on progress to the educational supervisor.
- Provide regular supervision of the registrar with regular & timely feedback on work in their related field.
- Be familiar with curricular requirements and understand the roles and responsibilities involved in training in public health.
- Have experience in training and supervision of projects.
- Provide regular & timely feedback to the educational supervisor about the registrar and their performance.
- Be familiar and comply with local Deanery training requirements