



## Health Protection Committee

### Terms of Reference

**Name:** Health Protection Committee

**Function:** To act a source of advice and expertise on all public health aspects of health protection.

#### Committee aims and objectives:

1. To promote high standards in the practice of health protection, including:
  - training
  - examinations
  - continuing professional development (CPD)
  - annual appraisal and re-validation
  - contribution to the FPH annual conference
2. To act as a source of advice and expertise on health protection policies and issues, including (but not limited to):
  - communicable disease control
  - control of biological, chemical and other environmental hazards
  - emergency planning and preparedness
  - global health and sustainability, including effects of climate change
3. To act, on behalf of FPH, as a point of contact and liaison with other UK bodies with an interest in health protection.
4. To advocate on health protection issues on behalf of FPH through responding to consultations and developing policies.
5. To respond to media enquiries on health protection issues, including through providing media spokespeople and media statements.

#### Governance

The Health Protection Committee is a sub-committee of the Policy, Advocacy, and Communications Committee (PA&CC) (which supports the FPH Board in setting the strategic direction on matters relating to public health policy as well as act as a decision making body for the policy and communications function of FPH). The PA&CC is chaired by the President who is the officer for the policy and communications function of FPH.

As a sub-committee of the Policy, Advocacy, and Communications Committee, the chair of the Health Protection Committee will be expected to sit on the PA&CC (or send a deputy if unable to attend).

PA&CC meets quarterly – two face-to-face meetings/two teleconferences.

**Working Groups reporting to this committee:** None

### **Committee membership**

Committee membership shall consist of representatives from:

- key UK health protection organisations (sought through nomination)
- Scotland, Wales and Northern Ireland
- general membership (reflecting key health protection roles – sought through application process from FPH membership)

The committee will have a maximum of 12 members (including the committee vice-chair).

### Terms of office

The membership, including the post of vice-chair, will serve a term of office of two years to keep the group dynamic (with the option to reapply for a further two years only). However, the committee chair will have a term of office for three years – to provide time for succession planning and also provide continuity during any change over in membership.

### Committee structure

The committee will be composed of the following:

Chair

Vice-chair (appointed from committee membership and not an additional post)

Health Protection Agency representation (two representatives)

Public Health Medicine and Environment Group – PHMEG (one representative)

Scotland representative

Wales representative

Northern Ireland representative

Chartered Institute of Environmental Health (one representative)

Four general members (to include at least one director of public health)

Trainee Members Committee representative