



**FACULTY OF
PUBLIC HEALTH**
Registered Charity No: 263894



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and **post the original** to:

**Faculty of Public Health
4 St Andrew's Place
London
NW1 4LB**

Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Reference (leave blank)

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Service user number

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FOR FPH OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

The amounts are variable and will be debited on or immediately after:
1st January for annual collections
1st January, 1st April, 1st July and 1st October for quarterly collections
And 1st of each month for monthly collections

You will be notified by the Treasurer before the beginning of each year the level of collections.

The first amount will be debited on / /

Payment should be: (tick a box)

Annually: Quarterly: Monthly:

Instruction to your bank or building society

Please pay FACULTY OF PUBLIC HEALTH Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with FACULTY OF PUBLIC HEALTH and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

DD11

-----Banks and building societies may not accept Direct Debit Instructions for some types of account-----

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit FACULTY OF PUBLIC HEALTH will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request FACULTY OF PUBLIC HEALTH to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by FACULTY OF PUBLIC HEALTH or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when FACULTY OF PUBLIC HEALTH asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.