**CRITERIA FOR EXTERNAL ASSESSORS**

**FOR SENIOR PUBLIC HEALTH APPOINTMENTS**

Assessors must comply with the criteria set by the Faculty Board which are also in line with the NHS (Appointment of Consultants) Regulations and must continue to comply with them to remain eligible. The criteria are:

* to be a Fellow, Member, or Honorary Member of the Faculty ‘in good standing’, including meeting the Faculty’s minimum CPD standards (see definition below)
* to have full specialist registration via either the GMC Specialist Register, the GDC Specialist List in dental public health, or the UK Public Health Register for Public Health Specialists

1. to have been working for a minimum of five years in public health posts and currently to be either working in an NHS/government/public health post (or honorary NHS public health post) as a consultant, or as a consultant in a related specialty (e.g. CCDC, CHP, consultant epidemiologist, etc.) in the UK, or within two years of retirement
2. to have been trained in fair and non-discriminatory interviewing and selection techniques and
3. to have received appropriate training in the application of equal opportunities legislation to appointment procedures

***Definition of the Faculty’s minimum requirements for CPD***

*In order to comply with the Faculty’s minimum standards for CPD and to remain in good standing, all Faculty members must have submitted a satisfactory CPD return for the previous calendar year, or have been exempted from this requirement.*

**Good practice guidelines**

1. Assessors should undertake CPD on the application of equal opportunities legislation to appointment procedures at least every two years and be able to provide evidence of this
2. Assessors should ensure that they are normally available for at least four Advisory Appointments Committees (AACs) over a two year period
3. **Assessors should return their report to the Faculty within 5 working days of the AAC.**