



## FPH LOCAL BOARD MEMBER

### Post description

#### Introduction

The Faculty of Public Health (FPH) is the leading professional body for public health specialists and practitioners in the UK, with a membership of over 5,000 professionals around the world. The Faculty is a registered charity and a joint faculty of the three Royal Colleges of Physicians of the UK.

The Faculty is governed by a democratically elected Board of Trustees. Chaired by the President, it is the ultimate decision-making body within the organisation. The trustees have independent control over, and legal responsibility for, the charity's management and administration. All trustees, and election candidates for Board positions, are advised to read the Charity Commission's guide on "[the essential trustee what you need to know, what you need to do](#)". The Faculty's governing document is its [Standing Orders](#).

#### Summary

Local Board Members (LBMs) play a key role in the strategic leadership of FPH and in engaging with, and representing the interests of, local Faculty members. They are ambassadors in promoting and developing the work of FPH.

The role provides a valuable opportunity both to engage locally and nationally in key public health issues and to help shape the future vision and modernisation of FPH as a member-centred, financially sustainable, more effective and impactful organisation.

Local Board Members are accountable to the FPH Board and their constituents. They are voting members of the Board and trustees of the Faculty. They serve a three-year term of office and are elected by a ballot of voting members in their region/country. They can stand for re-election for a second consecutive three-year term.

#### Primary responsibilities

Post holders will:

1. Serve as FPH trustees and, with other trustees, ensure that the Faculty is solvent, well run, delivers its charitable objects, acts within its Standing Orders and complies with charity law.
2. Attend and contribute to five Board meetings per year, and further ad hoc engagement via video conferencing and email. The majority of Board meetings are held virtually.

3. Represent the views and interests of local members, act as a conduit between FPH central office and local constituents, and offer an effective network for regional/country engagement. Local Board Members are expected to hold a minimum of one meeting with local members each year. The Faculty's membership office will provide regular, updated lists of FPH members in their region or country.
4. Inspire local members to play a positive and effective role within FPH through its various committees, special interest groups, consultations, surveys etc.
5. Work with the regional/country team of FPH representatives, including Faculty Adviser, Deputy Faculty Adviser and CPD Adviser, demonstrating a real and active FPH presence in the region/country. We are encouraging Local Board Members to be active in leading, with partners, a regional public health conference as part of the FPH rolling programme of regional events. We are also looking to Local Board Members to provide the FPH with soft intelligence on risks to the public health workforce in the regions/countries and advice on the nature of FPH actions to support members locally.
6. Work with other regional public health leads where appropriate, for example in the NHS and ADPH, and in England also UKHSA and OHID, to support systems leadership, training, development and wellbeing initiatives
7. Champion the FPH strategy and play a key leadership role in supporting its modernisation agenda, including growing and developing its membership, its influence and its funding sources.
8. Champion the Faculty's work and its positions in public, supporting FPH media engagement at both a national and local level.

### **Local Board Members for Scotland, Wales and Northern Ireland**

In addition to the responsibilities outlined above, Local Board Members for Scotland, Wales and Northern Ireland are required to convene and chair regular meetings of their country committees, which are standing committees of the FPH Board. With the support of their committees, they will also respond to local public health policy issues and relevant local consultation documents and work with local Directors of Public Health.

In addition, the LBM for Scotland represents FPH at the Scottish Academy of Medical Royal Colleges and supports delivery of the annual FPH Scottish conference.

The LBM for Wales represents FPH at the Association of Medical Royal Colleges Wales and the Public Health Directors Leadership Group in Wales.

The LBM for Northern Ireland maintains and develops relationships and joint working with the Academy of Medical Royal Colleges in Northern Ireland and with the Faculty of Public Health Medicine in Ireland.

## Reporting

Local Board Members are requested to provide a short report to each ordinary meeting of the Board on matters of local interest and/or concern and, following each meeting, to feedback to their constituents on key Board discussions and decisions.

They may be invited also to provide a short regional/country report for inclusion in the FPH annual report.

## Personal behaviours

Local Board Members will actively model the organisation's values and encourage members to do likewise.

## Knowledge, skills and experience required

- FPH voting member elected or appointed in accordance with Standing Orders 5.1-10
- In good standing with FPH, including meeting its requirements for CPD
- Experience in formulating policy and developing and implementing new strategies and procedures
- Ability to analyse and interpret statistical and financial data
- Professional written and verbal communication and interpersonal skills
- Good, independent judgment
- Ability to think creatively
- Willingness to speak their mind
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Ability to work effectively as a member of a team
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

**The Faculty of Public Health is committed to equality, diversity and inclusion, and to tackling any form of racism or violence. We are committed to minority ethnic representation at our senior leadership level and support our leaders in understanding the issues experienced by these communities.**

The post is non-remunerated, but reasonable expenses will be covered in line with the FPH expenses policy.

An indicative time commitment is one day a month on average.

October 2024