

Specialty Registrars Committee

Work plan – 2019 (Jan 2019 Version)

Please add further rows as required.

Activity	Outcome	Target date	Named lead	Progress
<i>A. Business as usual/ongoing work</i>				
Collate Part A responses following January and June 2019 sittings and send feedback letter to Chair of Part A examiners	Responses to the part A exam will be fed back to the chair of Part A examiners and the examiner response to this will be disseminated to registrars. This will result in issues being identified and fed back to the development committee to review and amend if necessary, registrars will feel more empowered and will better understand the exam.	February 2019 July 2019	Alex Allen	
Prepare the 2018 SRC Annual Report	Production and dissemination of 2018 annual report will publicise the work of the SRC and celebrate their success to FPH, the wider registrar group and other stakeholders.	February 2019	Angela Cartwright	
Support an annual UK-wide registrar conference, joint with RSM, FPH and TPDs	The production of a successful national registrar event at RSM in March 2019, with good registrar attendance and SRC presence will provide a good opportunity	March 2019	Clare Foster	

	for sharing of work and networking, and the facilitation of relationships with the RSM.			
Complete the review processes of SRC representation from regions Including review of regional variation in processes for electing SRC representatives, and review of processes and expectations for dissemination of information to regions	Guidance and recommendations document about processes and expectations of regional SRC representatives will be produced and disseminated by Dec 2018. This will result in more robust, effective and standardised processes for registrar representation on the SRC, and improved communication between the SRC and wider registrar group.	April 2019	Bethan Bowden Hannah Maiden	
Update induction document for new registrars, and participate in the FPH induction event	Induction document completed by September 2018 and successful induction event held in September/October 2019. This will support new registrars in their transition into training and facilitate engagement between new registrars and FPH which will in turn support positive views of membership and involvement with FPH.	September 2019	Lead to be identified at March meeting	
Monitor implementation of the new application process for part B exam	Participation in any formal evaluation of the new exam application process and also via more informal routes of registrar feedback to the SRC. This will result in issues being identified and fed back to the development committee to review and amend if necessary, registrars will feel more satisfied with the exam	October 2019	Elizabeth Marchant	

	process and it will encourage belief that FPH responds to concerns.			
Monitor the implementation of the new UKPHR portfolio route to registration and provide registrar input into further reviews and consultations if they occur	Participation in any formal review of the route if requested, and consideration of providing further feedback of registrar views via other methods if appropriate. This will result in facilitating the expression of registrar views and support maintaining standards within the profession.	October 2019	Rachel Staniforth Tanith Palmer Emily Walmsley	
Monitor the implementation and equity of the Nationally Available Training Placements through registrar feedback from regions	Participation in any formal evaluation of the new NATP process and informal monitoring via collation of registrar feedback to the SRC. This will result in issues being identified and fed back to the Education Committee to review and amend if necessary. This will result in improved equity of NATP across registrars and regions.	October 2019	Alex Allen Emily Walmsley	
Review and update chair induction pack	Chair induction document updated for use by incoming chair of the committee. This will facilitate a smooth handover and continuity of SRC business.	October 2019	Emily Walmsley	
Update SRC Terms of Reference	Terms of Reference document updated and agreed by committee. This will ensure the committee has a clear and shared understanding of purpose and processes of the SRC.	October 2019	Emily Walmsley	
Prepare the 2019 SRC Annual Report	The production of the SRC annual report and dissemination to the wider registrar	December 2019	Lead to be identified at March meeting	

	group, FPH Board and other relevant stakeholders. This will keep registrars and FPH informed of SRC activities, it will celebrate the successes of the committee and facilitate the positive relationship between registrars and FPH and therefore in turn promote membership and participation.			
Attend and feedback from 100% FPH Board meetings	The chair's presence at the Board meetings as a co-opted member will provide a channel of two-way communication to voice the views of registrars to the wider FPH, and to keep registrars informed of FPH business and activity.	December 2019	Emily Walmsley	
90% of all committee representative roles filled by one month post each SRC meeting	A minimum of 90% of committee representative roles filled will provide a channel of two-way communication to voice the views of registrars in FPH and other relevant organisations, and to keep registrars informed FPH and wider PH activity.	January 2019 April 2019 July 2019 October 2019	Alex Allen to report	
75% committee attendance and feedback, as measured at each SRC meeting (NB if a meeting cannot be attended a deputy can be sent)	A minimum of 75% attendance at committee meetings will provide a channel of two-way communication to voice the views of registrars from all regions at the national level, and to keep registrars informed of SRC and wider FPH activity via the regional representatives.	January 2019 April 2019 July 2019 October 2019	Alex Allen to report	
<i>B. New areas of work</i>				

Set up and maintain SRC webpages on the FPH website	The production and maintenance of a set of webpages on the FPH website. This will facilitate the dissemination of information and materials that support training equitably to registrars. It will also allow promotion of SRC activity and the positive relationship between registrars and FPH and therefore in turn promote membership and participation.	April 2019	Fatai Ogunlayi	
Support FPH with the 2020 curriculum review	Provide registrar input and views on the current curriculum and proposed changes via representation on the curriculum and assessment committee and from the wider registrar group. This will result in issues being identified, fed back and included in the review, an improved curriculum for all registrars and better engagement of registrars in the standard setting function of FPH.	December 2019	Alex Smith Rachael Hornigold	
Work with FPH membership task and finish group to explore registrar views on FPH and membership and make recommendations with a view to improving the offer to registrars and members	Conduct a survey of registrars on their views of membership which can be fed back to the membership task and finish group, along with continual input to the group via the SRC representative on this group as membership offers are reviewed. Provide updates on progress and changes to membership to the wider registrar group via SRC reps. This will ensure the optimal membership offer is designed and implemented for registrars and facilitate engagement of registrars	October 2019	Angela Cartwright	

	with FPH which will encourage positive relationships and views of membership and involvement.			
Review how the SRC promotes inclusion of registrars from all regions in SRC and FPH activities and events with the aim of improving equity of access and participation across regions	The SRC will review current practice of the organisation of its activities and events and identify where there are potential inequities in access and participation for registrars and address these where possible. It will also provide feedback to FPH on similar issues in FPH activities and events and support work to address these where possible. This will improve equity in access and participation, and result in better engagement with the SRC and FPH.	September 2019	Ben Fryer Jacky Burns Matthias Rohe	
Input into the FPH and public health wide discussions and decisions about credentialing	Ongoing registrar input into the FPH credentialing task and finish group, plus input into the discussions and decisions around credentialing via other relevant channels such as the Academy of the Medical Royal Colleges. This will ensure that registrar views on credentialing are heard, and the opportunities that credentialing can provide public health are optimised.	October 2019	Rory Honney Rebecca Giddings Dino Motti Ben Rush Grace Brough	
Work with FPH to review the capacity and equality of the part B exam to ensure it meets the needs of registrars in terms of exam availability and provision of reasonable adjustments.	Provide registrar views and input into the work to improve the capacity of the part B exam via registrar representation on the Education Committee and the part B development committee, and via communications with the wider registrar	October 2019	Elizabeth Marchant	

	group. This will support the development of a successful exam process and will encourage engagement and satisfaction with the examination, training and standard setting functions of FPH.			
Engage with new FPH leadership and officers and relevant external partners to advocate for a positive and effective view of public health and an end to public health funding cuts.	Engage FPH leadership and officers, and relevant partners, advocate for the importance of public health to the nation, promote the values and goals of public health and ensure that funding of public health is equitable and effective.	December 2019	Charlotte Flynn Siobhan Horsley Julia Bates Tanith Palmer	
Work with FPH to develop income generation ideas which are supported by the values of the SRC and wider registrar group.	Participate in discussions with relevant FPH leadership and officers about income generation and provide registrar ideas and views on how to achieve the FPH needs for income generation by equitable, effective and sustainable methods that are supported by the SRC and wider registrar group.	December 2019	Tanith Palmer Grace Norman	
Review the provision, promotion and equity of regionally provided events for prospective applicants to training.	Review the existing provision and advertising of events for prospective applicants to training held by different regions and consider making recommendations on how equity of provision and access to these can be optimised across the UK. This will facilitate a more joined up system of providing support for potential applicants making access to information equitable across regions.	December 2019	Siobhan Horsley	