**Special Interest Groups - request to establish a new group**

The Faculty of Public Health has established a network of special interest groups to harness the knowledge, skills and expertise of FPH members to achieve our [Faculty Strategy 2020 - 2025](https://www.fph.org.uk/media/2828/fph-strategy-2020-2025.pdf). Special interest groups (SIGs) will play an important role in developing and delivering the Faculty’s future strategy. SIGs have a clear remit which includes:

* Developing and advocating policies and programmes that support delivery of FPH’s vision, mission and objectives.
* Acting as an expert resource to FPH and its members on knowledge, practice and the development of policies and strategies related to its particular field.
* Working to draw together and develop specialist skills, knowledge and professional competences related to its particular field to support best practice.
* Providing a focal point for FPH members who share a common interest in a particular area of public health.
* Providing a forum for the exchange of ideas, knowledge and information.
* Building active collaborations and partnerships to support delivery of SIG activities, and increase FPH reach and influence.

This pro-forma provides a means of:

* Assessing the value to FPH of taking on a new SIG;
* Establishing how it supports FPH’s strategy as agreed by its Board of Trustees;
* Ensuring the reporting and governance arrangements for the proposed SIG are robust and transparent;
* Agreeing what the expected outcome is; and
* Assessing what resources are available to deliver it.

**Guiding principles**

The following criteria will determine whether FPH supports the establishment of a new SIG:

* There should be clarity on why establishing this SIG is beneficial for FPH and its members, and what the outcome of its work programme is expected to be.
* It should actively support delivery of FPH’s organisational strategic objectives.
* There should be clear governance arrangements, with each proposed SIG reporting to one of the following committees:
	+ Health Policy Committee
	+ Academic Research Committee
	+ Climate and Health Committee
	+ Global Health Committee
	+ Health Improvement Committee
	+ Health Protection Committee
	+ Health Services Committee
* The integrity of FPH must be protected and not compromised.
* It should promote greater understanding of the public health issue and/or public health as a whole, including supporting best practice.
* It should not duplicate existing work.
* The potential impact of not establishing the SIG should be also be examined.

**Request to establish a SIG**

To submit your application, please complete this form and email it to policy@fph.org.uk. If you have any queries or would like to discuss our SIG programme further, please don’t hesitate to get in touch at policy@fph.org.uk or phone 020 3696 1473.

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| Name of the proposed Special Interest Group (SIG) |  |
| What is the purpose of this new SIG? |  |
| How will the SIG support the aims and objectives of the FPH? |  |
| What are the proposed reporting arrangements of the SIG? Which FPH committee will the SIG report to?  |  |
| Has a chair and/or executive group been identified? If yes, please list name and contact details. |  |
| Have additional members been identified? If yes, please list names and contact details. |  |

Revised February 2020