



Instruction to your bank or building society  
 to pay by Direct Debit

:

**Faculty of Public Health  
 of the Royal College of Physicians of the UK  
 4 St Andrew's Place  
 London  
 NW1 4LB**

**Service user number**

<b>9</b>	<b>9</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>8</b>
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**Name(s) of account holder(s)**


**Bank/building society account number**

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**Branch sort code**

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**Name and full postal address of your bank or building society**

To: The Manager	Bank/building society
Address	
Postcode	

**Reference (leave blank)**

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FOR FACULTY OF PUBLIC HEALTH OF THE ROYAL COLLEGE OF PHYSICIANS OF THE UK OFFICIAL USE ONLY  
 This is not part of the instruction to your bank or building society.

The amounts are variable and will be debited on or immediately after:  
 1<sup>st</sup> January for annual collections  
 1<sup>st</sup> January, 1<sup>st</sup> April, 1<sup>st</sup> July and 1<sup>st</sup> October for quarterly collections  
 And 1<sup>st</sup> of each month for monthly collections

You will be notified by the Treasurer before the beginning of each year the level of collections.

The first amount will be debited on    /    /

**PLEASE INDICATE PAYMENT FREQUENCY BELOW**

**Payment should be: (tick a box)**

Annually:       Quarterly:       Monthly:

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Please pay FACULTY OF PUBLIC HEALTH of the Royal College of Physicians of the UK Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Faculty of Public Health of the Royal College of Physicians of the UK and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

DD11

This guarantee should be detached and retained by the payer.

**The Direct Debit  
 Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Faculty of Public Health of the Royal College of Physicians of the UK will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Faculty of Public Health of the Royal College of Physicians of the UK to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Faculty of Public Health of the Royal College of Physicians of the UK or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Faculty of Public Health of the Royal College of Physicians of the UK asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.