



Chair of the FPH Academic and Research Committee

Role description

The role of the Academic and Research Committee

The Faculty of Public Health's [Academic and Research Committee](#) (ARC) is the voice of the academic public health community. It is the ARC's role to support a strong academic workforce to produce high quality evidence that can be used to inform policy and widen our understanding of public health issues and interventions. The Committee's quarterly meetings provide a central forum for academics from across the country to come together, network, share ideas, and develop priority areas for the academic public health community to tackle together. The ARC also acts as an advisory panel to FPH on academic matters of local, national, and international relevance.

Committee aims and objectives

- To support the development of the capacity of public health academics, and the wider public health workforce, to produce high quality academic research that is relevant to the needs of policy and practice.
- To help extend the reach and use of academic research in identifying and addressing the evidence needs of public health policymakers and practitioners.
- To facilitate dialogue and promote common goals amongst academic institutions, funding bodies, the wider public health workforce, and policymakers in order to promote strategic investment in public health research for the present and future.
- To act and advocate on behalf of the academic public health community, both within FPH and nationally, to address barriers affecting the conduct and dissemination of research.
- To act as an expert advisory panel to the FPH on academic matters of local, national and international relevance, monitoring and reporting on academic issues and horizon-scanning.
- To develop annually a smart work plan to deliver these objectives in collaboration with relevant bodies/organisations and supporting the FPH five-year strategy.

Key responsibilities of the ARC Chair

The Chair of the ARC provides strategic leadership for the FPH on matters relating to academic public health. This is a critical leadership role within FPH and the wider public health community to shape future public health policy and practice across the academic and research agenda.

The postholder will also lead the governance and development of several member-led SIGs that are working on specific areas relevant to public health academia and research, including Information and Intelligence, and Public Health Educators in Medical Schools.

The Chair serves a three-year term of office and is accountable to the FPH President and to the membership. In accordance with the Standing Orders, they may stand for re-election for a second consecutive three-year term of office. A time commitment of approximately one hour per week would be expected, worked flexibly. The Chair reports to the President, who chairs the FPH Advocacy and Policy Committee.

Key responsibilities

Lead the members of the Academic and Research Committee and enable them to work effectively together: through taking lead responsibility for the design, reporting, delivery and evaluation of the annual committee workplan, leading committee meetings, discussions, engagement, talking frequently over email or by phone, sharing of work plans and agendas, peer support and challenge etc.

Be an active member of the Academic and Research Committee: by attending the regular meetings, contributing to the development and implementation of the Advocacy and Policy Committee work plan, championing our wider policy function and FPH's five-year strategy.

Inspire FPH members to play a positive and effective role on the committee and in the Special Interest Groups (SIGs) that report into the Academic and Research Committee

Lead the governance of the SIGs that report into the Academic and Research Committee: by ensuring all SIGs have work plans, follow the reporting process and the SIG Terms of Reference, inviting SIGs to committee meetings, and ensuring that the work of all of the SIGs are joined up.

Set out a clear vision for the Academic and Research Committee and associated SIGs in the context of a member organisation which we want people to join and play an active role in – this should include having a clear sense for how the committee processes, ways of working, behaviours, structures and terms of reference need updating and modernising, how to encourage new blood into the committees (including encouraging non-members to join FPH to play a role) and how to energise and set expectations amongst existing committee members and SIG Chairs.

Reporting

The postholder will report to the FPH President.

Personal behaviours

The postholder will actively model the organisation's values, champion all FPH guidance, and champion the work of the FPH and will encourage and expect other committee members to do the same.

Post conditions

ARC meetings are held quarterly, usually online, but could also be occasionally in person. A time commitment of one hour weekly is expected, worked flexibly. The post is non-remunerated, but reasonable expenses will be reimbursed in line with FPH's expenses policy.

How to apply

Please send a CV and covering letter explaining how you could fulfil the role to: policy@fph.org.uk by **COP Monday 22nd September**.